

City of Georgetown Waterworks Application for Water/Sewer Service

No one under age 18 is allowed to receive service in their name

First Name:

Name(s) _____

Service Address _____

Phone Number Home _____ Cell _____

Employer or Source of Income _____

Employer Phone Number _____

Photo I.D. Number* _____ State _____ Copy Required

Date of Birth _____

Do you Own Legal Proof Required: e.g. Closing documents, Deed, Tax bill

Buying Contract for Deed Legal Proof Required including Seller's name, address
and phone number:

Do you Rent Copy of Lease Agreement Required

Landlord Name and Phone number _____

Address to send your bill, if different: _____

Signature _____ Date _____

Signature _____ Date _____

**By signing this application you agree to assume responsibility for payment of services.
A forwarding address will be required when service is terminated.**

For Office Staff Use Only

Account # _____

Deposit Amount Paid _____

Cash/Check # _____

Receipt Number _____

Date _____

Initials _____

Important Customer Information

To turn on Water service a \$150.00 deposit is required for any rentals. (Cash, check, or money order)

Water meters are read on or near the 9th of each month. Most meters are read electronically. The City of Georgetown **does not** estimate meter reads.

Water/Sewer Bills are mailed on or near the 15th of each month and are printed on yellow postcards. Return the smaller portion of the bill with your payment to ensure proper credit to your account

Due Date is the date the bill is due; on or near the 5th of each month. The exact due date is printed on the bill.

Due Now is the actual cost of your water/sewer service and is due on or near the 5th of each month. The exact due date is printed on the bill.

Past Due Date is the day after the bill is due. The date the late fee is added.

Past Due Amount is the amount of the bill plus a 10% late fee.

Non-payment Fee \$40.00 is applied to all outstanding bills at the close of business the day before Shut Off Day.

Shut Off (for all unpaid bills that month) is normally on or near the 13th of the month. If water is shut off for non-payment, the entire bill must be paid in full before water service will be turned back on. The exact date is printed on the bill.,

Your account is not automatically terminated If your service is turned off for non-payment or if you move away from the service location, a bill is still generated monthly until you notify this office requesting water service termination.

Back of the Bill contains information about City Hall, emergency phone numbers and current events, happenings in the City.

\$25.00 Fee charged on ALL Returned Checks.

If you have any questions, please call Georgetown City Hall at (217) 662-2525 between 8:30 a.m. and 4:30 p.m. **After-hours emergency:** please call (217) 512-4373 or (217) 304-3766.

Thank you for the opportunity to provide you with quality water!

We hope you enjoy living in the City of Georgetown!!