



Georgetown City Council Meeting Minutes for August 7, 2023

The Georgetown City Council met in regular session at the hour of 7:00 p.m. in the Council Chamber, City Hall, on the above written day. City hall was set up with the Social Distancing in mind.

Invocation delivered by Alderman M. Scott
Pledge of Allegiance was recited.

Roll Call:

Present:	Jack Morrison	Alder Ward 1
	Dennis Davidson	Alder Ward 1
	Curt Gordon	Alder Ward 2
	Michelle Brooks	Alder Ward 2
	Mike Scott	Alder Ward 3
	Randy Scott	Alder Ward 3
	Tim Waterman	Alder Ward 4
Also Present:	Darin Readnour	Mayor
	Jacqueline Wilson	City Clerk
	Amy Cavanaugh	Treasurer
Absent:	Nick Krabel	Alder Ward 4

The Mayor declared a quorum was present.

Public Comments:

- Wanda Shade asked for an update on the city wide clean up. The mayor asked her if she would like to plan it. Wanda would like to have it this year, at the end of September or beginning of October. There will be a charge of \$15 per truck load to help offset the cost of the dumpster. Wanda is going to contact some companies to get prices on dumpsters, and to see what it would cost for appliances or mattresses. She mentioned needing help to collect money and supervise. She would like the council to help with this. The time will be from 8-2, or until full.

1. Approval of Minutes.

- a) Approve Regular Council Meeting Minutes dated July 17, 2023.
Action Taken: **Approved** as presented
Motion / Second: Alder Waterman / Alder R. Scott,
Motion passed 5 – 0, with Alder Morrison abstaining.
- b) Approve Personnel Committee Meeting minutes dated July 24, 2023
Action Taken: **Approved** as presented
Motion / Second: Alder Waterman / Alder M. Scott,
Motion passed 2 – 0, with Alders Morrison, Davidson, R. Scott, & Gordon abstaining.

2. Payment of Bills.

Action Taken: **Authorized payment** of bills as presented in List 838. There were payments to 44 vendors for a total of \$52,078.61.
Action Taken: **Approved** as presented.
Motion / Second: Alder R. Scott / Alder Morrison,
Motion passed unanimously 6 – 0.

3. Clerk’s Report: Besides preparing the agendas, minutes, meeting packets and typing Streets & Alley reports, the clerk answered e-mails and phone calls, and entered data from surveys received. The clerk

issued Golf cart permits to Dillon McGraw, Denise Shepherd, & Dennis Howard. A fence permit was issued to Lynnette Fuiten.

Action Taken: **Approved** as presented.

Motion / Second: Alder R. Scott / Alder Gordon,

Motion passed unanimously 6 – 0.

4. **Streets & Alleys Report: Did Work Orders and J.U.L.I.E.'s**, worked on storm damage clean up, fixed sewer at 402 S. Main St, started clean up at dam, new water tap on S. Seminary, trimmed brush on streets.

Equipment: washed all the trucks and backhoe and rotated tires and greased everything. **Overtime hours:** 6.5 hours for July 12 – 26, 2023.

Action Taken: **Approved** as presented.

Motion / Second: Alder R. Scott / Alder Gordon,

Motion passed unanimously 6 – 0.

5. **Water & Sewer Reports: Ed:** daily chores, water/sewer reports, water usage report, CSO report, decanted digester to drying beds, ordered parts for digester missing system, finished spraying staircase on PBR, prepared bottles and collected Indiana lead and copper sample's (sent to lab), mowed sewer plant, worked on sludge station (tripped out), replaced blocks and guides on rake system in headworks building, hand sprayed around building and such at sewer plant, finished up source water protection plan – submitted to EPA, and hauled some sludge from drying beds to gun club. **Will:** chores at sewer and water building every day, weekly test and sampling every Thursday/Friday, read test results every following Tuesday/Wednesday, mowed and weeded at Cayuga and Georgetown water buildings once a week, biweekly lift station reports, applied degreasing chemicals to digester, cleaned rake, cleaned grit wash, scrubbed back room in headworks building, scrubbed control room in headworks, sprayed weeds at sewer plant, decanted, cleaned trickling filter, cleaned all glass bowls on pumps, finished staining stair case to PBR, trimmed and lined Cayuga's drive way, replaced batter back up in influent pumps, replaced plastic parts on rake with new, topped off chemicals in Georgetown, applied bio bags to north side of towns man holes, started to empty drying beds to Georgetown Gun club, started spraying lagoons and sewer plant again, rebuild both well #1 and #2 check valves, changed c117 liquid and hose, cleaned the c117 machine, weeded and sprayed around sampling area by stream, weeded and sprayed south main lift station, cleaned both finals and primary. **Overtime hours:** 8 hours for July 12 - 26, 2023.

Action Taken: **Approved** as presented

Motion / Second: Alder R. Scott / Alder Gordon,

Motion passed unanimously 6 – 0.

6. **Public Safety Report:** The Police had over 161 calls along with 16 in town and 4 out of town assist.

Action Taken: **Approved** as presented.

Motion / Second: Alder R. Scott / Alder Gordon,

Motion passed unanimously 6 – 0.

Old Business:

1. **Consider GRF Youth Football Park use** – The motion was made to approve use of the park pending correct reports submitted.

Action Taken: **Approved**

Motion / Second: Alder Morrison / Alder M. Scott,

Motion passed unanimously 6 – 0.

Committee Briefs:

- **Personnel Committee** – Will be discussed in Executive Session
- **Ordinance Committee** – The ordinance committee met to discuss the water application ordinance. It does not specifically state that proof of ownership or lease are required, but it does say that the resident must fill out the application provided by the city. The application states that legal proof is required. The clerk is going to check with the attorney to see if this is enough, or if we need to update the ordinance.

New Business:

1. **Consider Lead Service Line Inventory Grant – Lisa Cramer** – Lisa has talked to Zach Knight. She will also be reaching out to 120Water and Ed Hitt for more information. Lisa will be taking care of the expenditure reports.
2. **Consider sidewalk at library** – There is a 4 inch raised sidewalk on the West end of the building, Alder M. Scott believes we need to remove this and make it a ramp. He has witnessed an elderly lady struggling to step up on it as there is no hand rails either. Alder M. Scott also mentioned the ramp for the handicap parking spot is not in a good spot. If he is parked between the lines, his vehicle is blocking the ramp.
Action Taken: **Approved**
Motion / Second: Alder Gordon / Alder R. Scott,
Motion passed unanimously 6 – 0.
3. **Consider vacation days/personal days** – vacation days have been an issue with employees leaving. Currently employees earn a percentage towards their vacation each month they work. Their vacation is earned in the same year it is taken. Vacation days and personal days that the employee has for the current year are listed on their paystub on the first paycheck of the fiscal year. When employees leave HR has been told they must pay back any vacation days taken but not earned. Clerk Wilson talked to Atty. Funderberg, she said if it is in the policy, and the employee has signed it this can be done. There is nothing in the policy under vacation days stating this can be done. It is mentioned under personal days but not vacation days. The council discussed how vacation days can be changed so that vacation days are not owed. They discussed them not being earned, but just getting a certain amount depending on how long they have been here. They also discussed being able to roll a week over to the next year. The motion was made to table the issue, the clerk is going to check with other municipalities to see how they handle vacations.
Action Taken: **Tabled**
Motion / Second: Alder Morrison / Alder R. Scott,
Motion passed unanimously 6 – 0.
4. **Consider Farnsworth – Ribbe Oil & Chip work review & payment**
Action Taken: **Approved**
Motion / Second: Alder Gordon / Alder R. Scott,
Motion passed unanimously 6 – 0.
5. **Consider CILBA bid results for 1107 Haworth** – The bid for tear down was \$15,900 + a landfill estimate of \$9,280. This amount is not in the budget at this time. Clerk Wilson mentioned a resident was interested in buying the home to renovate. She is going to contact them to see if they are still interested. This resident has rental homes and has rehabbed and sold homes. The motion was made to deny the bid from CILBA.
Action Taken: **Denied**
Motion / Second: Alder Waterman / Alder Davidson,
Motion passed unanimously 6 – 0.
6. **Consider new alder Person** – Mayor Readnour has asked Michelle Brooks to fill the vacant seat in Ward 2.
Action Taken: **Approved**
Motion / Second: Alder Davidson / Alder R. Scott,
Motion passed unanimously 6 – 0.

Announcements:

- We have a resident that would like their water tested for lead levels. If Ed sends the test in it would cost \$14, if they do the test themselves it would cost \$250. The council recommends Ed doing the test, and getting a sample before the house and in the house.

- There is a Vermilion Co. Mitigation meeting next Thursday evening. Alder Davidson asked if anyone was available to go, as he would be gone on vacation.

Executive Session: 5ILCS 120/2(c) (5) Personnel matters

Action Taken: **Passed** to enter executive session for personnel matters.

Motion / Second: Alder Waterman / Alder M. Scott,

Motion passed unanimously 7 – 0.

Entered Executive session at 8:28 pm.

Reconvened from Executive Session

Action Taken: **Passed.**

Motion / Second: Alder Waterman / Alder Morrison,

Motion passed unanimously 7 – 0.

Exit Executive session at 8:49 pm

Recommendations from Executive Session: Hire John Adams as full time Streets & Alleys

Action Taken: **Approved**

Motion / Second: Alder Waterman / Alder M. Scott,

Motion passed unanimously 7 – 0.

Adjourn Meeting:

Motion / Second: Alder Waterman / Alder Gordon,

Motion passed unanimously 7 – 0.

Meeting adjourned at 8:51 p.m.

I, Jacqueline Wilson, Clerk for the City of Georgetown, do hereby certify that the foregoing is a true and accurate copy of the minutes of the Regular Council Meeting which was held August 7, 2023.

Jacqueline Wilson, City Clerk