

Georgetown City Council Meeting

Minutes for July 15, 2024

The Georgetown City Council met in regular session at the hour of 7:00 p.m. in the Council Chamber, City Hall, on the above written day.

Invocation delivered by Alderman M. Scott
Pledge of Allegiance was recited.

Roll Call:

Present:	Jack Morrison	Alder Ward 1.
	Dennis Davidson	Alder Ward 1
	Curt Gordon	Alder Ward 2
	Michelle Brooks	Alder Ward 2
	Mike Scott	Alder Ward 3
	Tim Waterman	Alder Ward 4
Also Present:	Darin Readnour	Mayor
	Amy Cavanaugh	Treasurer
	Jacqueline Wilson	City Clerk
Absent:	Randy Scott	Alder Ward 3
	Nick Krabel	Alder Ward 4

The Mayor declared a quorum was present.

Public Comments:

- Eric McMinn introduced himself to the council. He is one of our part time officers, who has been working for Georgetown for around a year. Eric also works at the prison.

1. Approval of Minutes.

a) Approve Regular Council Meeting Minutes dated July 1, 2024.

Action Taken: **Approved** with corrections,

Motion / Second: Alder Waterman / Alder Brooks,

Motion passed unanimously 6 – 0.

2. Payment of Bills.

Action Taken: **Authorized payment** of bills as presented in List 862. There were 33 payments to vendors for a total of \$99,663.32.

Action Taken: **Approved** as presented,

Motion / Second: Alder Davidson / Alder M. Scott,

Motion passed unanimously 6 – 0.

- #### **3. Treasurer's Report.**
- Treasurer Cavanaugh reported that the water account is not doing so well, we have paid the water tower maintenance contract. She has talked to the auditors, and water meters will be split between water and sewer from now on. The senior citizen account has been in the negative. She thought it had around \$50 in there now.

Action Taken: **Approved** as presented,

Motion / Second: Alder Davidson / Alder Morrison,

Motion passed unanimously 6 – 0.

- #### **4. Clerk's Report:**
- Besides preparing the agendas, minutes, meeting packets and typing Streets & Alley reports, the clerk answered e-mails and phone calls, and entered data from Lead line surveys received. The clerk issued Golf cart permits to Amanda Winland. The clerk also collected waste lab payments totaling \$1020.00.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder Gordon,

Motion passed unanimously 6 – 0.

- Streets & Alleys Report:** put flags out for flags, cleaned curbs, painted curbs, prepared streets for oil & chip, installed street signs at Water Dr. and Interurban Dr., worked on sewer on 8th and Guy. **Did work orders, read meters, shut off list, Bad meter list, and J.U.L.I.E.'s.** Overtime hours: June 27-July 10, 2024 – 26.25 hours.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder Gordon,

Motion passed unanimously 6 – 0.

- Water & Sewer Reports:** **Ed** – daily chores, CSO report, water report, sewer report, monthly samples, mowing, weed eating, went and got supplies for South Main lift station box, building box for transformer at S. Main lift station, cleaned dump bunker, cleaned out sand beds stored on bed 7, cleaned grit washer, submitted meeting minutes to EPA for CSO water quality and O & M report, did disinfection by-products sampling and sent to lab. **Will** – mowed and weeded both Cayuga water building, wells, and Georgetown sewer plant every week, cleaned glass bowls on all pumps at sewer plant every two weeks, filled chemicals at Cayuga water plant, filled chemicals at Georgetown sewer plant, did biweekly left station reports and inspection, cleaned trickling filter once a week, did chores in Cayuga and Georgetown daily, did test every Thursday and Friday every week, followed by reading test results every following Tuesday and Wednesday, washed lab equipment and dishes as needed, cleaned grit wash station once a week, cleaned rake system once a week, cleaned septic dumping station, cleaned primary and final tanks weekly, decanted digester, sprayed weeds at sewer plant, cleaned garage at Georgetown sewer , plant worked on building storage shed for S. Main lift station, did stream samples and test followed by reading test results following day, did fecal sample and test followed by reading test results following day, made a RP lumber run for paint and painting supplies, painted storage shed for S. Main lift station. **Overtime hours:** 13 hours for June 27 – July 10, 2024.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder Gordon,

Motion passed unanimously 6 – 0.

Old Business

- Consider Manufactured vs. modular homes** – A few of the guidelines the council would like the ordinance committee to consider - thinks they should look more like a house, roof pitch 4/12 with a 6-inch overhang, permanent foundation, tongue and wheels removed, minimum square footage of 900 sq ft.

Action Taken: **Approved** to send to the ordinance committee.

Motion / Second: Alder Waterman / Alder Brooks,

Motion passed unanimously 6 – 0.

Committee Briefs

- Alderman Waterman informed the council we lost a Street and Alley worker last week.
- The HR Position has not been filled. The lady that had accepted the position changed her mind. The council would like to advertise again. Alder Morrison mentioned giving the personnel committee the authority to offer the job to a candidate pending full council approval. The mayor thinks we should offer \$20 an hour. The ad will run for at least a week, renew if not enough resumes received.
- A new Street & Alley employee is supposed to start next week. We will still be down one employee. The council would like to wait to see if he is going to start, and then if needed we will run an ad for a Street & Alley employee. We also have an employee who would like to come back if we can agree on a wage.

New Business

1. **Consider Fireworks** – Many residents were very happy with this year’s fireworks. The council would like to use the same company for next year with the same budget.
Action Taken: **Approved**
Motion / Second: Alder Waterman / Alder Morrison,
Motion passed unanimously 6 – 0.
2. **Consider MFT Proposal** – seal coat projects total \$52,126.40.
Action Taken: **Approved**
Motion / Second: Alder Waterman / Alder Gordon,
Motion passed unanimously 6 – 0.
3. **Consider GRCYFO board park use** – the council asked about the bathroom situation, they would like them to sign something that they acknowledge they are responsible for cleaning, locking, and unlocking the bathrooms.
Action Taken: **Approved**
Motion / Second: Alder Davidson / Alder Waterman,
Motion passed unanimously 6 – 0.
4. **Consider Comp Time for police captain** – The personnel policy only lists the Chief and Sergeant for comp time pay. The motion was made to update it to include captain. It was also decided that Captain Anderson’s promotion will come with a \$1 per hour raise.
Action Taken: **Approved**
Motion / Second: Alder Waterman / Alder Brooks,
Motion passed unanimously 6 – 0.
5. **Consider Personnel Policy** – There are some changes that the Attorney is updating. The vacation will not be accrued, Section 2.09 will be moved to the personal days section, the jury leave will be updated, there are a few sections that she added to bring it up to date, including military leave and bereavement leave.
Action Taken: **Approved**
Motion / Second: Alder Waterman / Alder Morrison
Motion passed unanimously 6 – 0.
6. **Consider vacating alley – next step** – waiting on next step from attorney. May have to have area surveyed for a legal description to be created. The council would like the landowner to pay for the survey and attorney fees.
Action taken: **Approved**
Motion / Second: Alder Brooks / Alder Gordon
Motion passed unanimously 6 – 0.

Announcements:

- The ordinance committee will have an ordinance meeting on Thursday, July 18 at 7 pm.

Adjourn Meeting:

Meeting adjourned at 7:53 pm

Action Taken: **Approved**

Motion / Second: Alder Waterman / Alder Brooks,

Motion passed unanimously 6 – 0.

I, Jacqueline Wilson, Clerk for the City of Georgetown, do hereby certify that the foregoing is a true and accurate copy of the minutes of the Regular Council Meeting which was held July 15, 2024.

Jacqueline Wilson, City Clerk